

Format for Kew Bulletin's rapid new species description section called "Taxonomic Novelties"

This format is intended to provide guidance on submissions of manuscripts describing **one to five** new species. Manuscripts should be formatted following *Kew Bulletin's* instructions for authors (<https://link.springer.com/journal/12225/submission-guidelines>). To speed up the processing of your manuscript, please follow the guidelines for authors checklist precisely. Failure to do so will result in a delay to publication.

- **Title**
- **Authors and affiliations**
- **Key words (6 max)**
- **Summary.** Up to 300 words. The context of the new species description event and diagnostic characters of the new taxa. Complementary alternative language summaries are welcome.
- **Introduction.** Provide a succinct context of the new species description event.
- **Materials and methods.** Provide essential information about methods used.
- **New species' name(s)** including authorship and holotype information.
- **Full description** in English.
- **Recognition/Diagnosis.** Provide details on how the newly described species differs from its closest relatives. A comparative table may be provided, however do not include the same information in a table if already provided as text.
- **Distribution and habitat.** Species range and comments on general habitat. Map is preferred over text when reporting several localities.
- **Conservation status.** Preliminary or full assessment based on IUCN guidelines.
- **Additional Specimens examined.** List of specimens following standard format.
- **Etymology, Phenology, Vernacular names (optional)**
- **Identification key (optional)**
- **Permits (optional).** Provide a statement regarding the collection and export permits used during this research if applicable.
- **Figures, Maps & Tables (optional).** Include line drawings and/or photographs.
- **Notes (optional).** Include additional information about the new taxa described, including evolutionary relationships (phylogenetics), karyology, ecology, etc.
- **Declarations**
- **Acknowledgements (including permits and funding sources if appropriate)**
- **Figure / Table captions**
- **References**